

**TOWN OF WATERTOWN FIRE DEPARTMENT  
STANDARD OPERATING GUIDELINES**

**SECTION: Alarm and Response Procedures  
SUBJECT: Mutual Aid  
REVISED: 7/2013**

**PURPOSE:**

To facilitate the understanding and utilization of the Jefferson County Mutual Aid Agreement.

**POLICY:**

- A. It shall be the policy of this department to provide aid to those jurisdictions that need assistance when the local emergency fire service resources are not available or inadequate to handle an emergency incident.
- B. It shall be the policy of this department to provide mutual aid to outside jurisdictions as long as the Town of Watertown coverage is not jeopardized.

**PROCEDURES:**

- A. Jefferson County:
  - 1. Request for assistance of a pumper, Ladder truck, rescue, pumper/rescue, tanker shall be honored to surrounding jurisdictions.
  - 2. On request the pumper, ladder truck, rescue, pumper/rescue, tanker should respond to an incident with a full crew onboard. No personnel are to respond directly to the scene without a chief's permission.
  - 3. Requests for ladder truck, the pumper/rescue is to respond also.
- B. City of Watertown:
  - 1. Request for assistance of a pumper, ladder truck, rescue, pumper/rescue shall be honored to the City of Watertown.
  - 2. On request the pumper, ladder truck, rescue, pumper/rescue shall respond to an incident or standby with a full crew onboard, all personnel shall be SCBA qualified unless a shortage of manpower exists, the driver can be non-qualified. No personnel are to respond directly to the scene or station standby without a chief's permission.
  - 3. Only equipment requested is to respond for standby's or to the scene.
  - 4. If the ladder truck is requested for a station standby the pumper/rescue will NOT respond. If the ladder truck is requested to a scene the pumper/rescue will respond with the ladder truck.
- C. Outside Jefferson County or Special Deployments:
  - 1. Request for mutual aid outside of the county (SEFU) or any other special requests must have permission from the Commissioners to be allowed.